**Projectmates User Conference and Hexagon LIVE Global Justification Letter**

Dear (insert manager’s name),

I would like your approval to attend the Projectmates User Conference and HxGN LIVE Global 2025, scheduled for June 16–19, 2025 in Las Vegas. These conferences will bring together leading industry experts and provide hands-on access to the latest advancements in construction software and autonomous technologies.

If approved, I plan to attend:

**Projectmates User Conference:**
Attending the Projectmates User Conference will provide hands-on software training and expert-led discussions to enhance our project management capabilities. The conference offers valuable opportunities to network with industry leaders and collaborate with peers who use Projectmates, helping us develop strategic solutions for our current challenges.

**Hexagon LIVE Global Digital Innovation in Construction Summit.**This summit focuses on digital solutions that streamline the connection between office, field, and workflows. It highlights innovative strategies for building more efficiently, safely, sustainably, and cost-effectively. Topics will cover the entire construction lifecycle, addressing the challenges of disconnected operations that lead to missed deadlines and budget overruns.

**Hexagon LIVE Global Geospatial Asset Management Summit**This summit explores transformational geospatial solutions designed to replace inflexible systems and outdated information. It brings together professionals from utilities, telecommunications, transportation, and government sectors to discuss tools, trends, and strategies for ensuring safe, resilient, and sustainable infrastructure and operations.

Our company will benefit from my attendance in many ways:

* **Education:** It provides a platform to network with industry experts, build valuable professional relationships, and discuss current business and technology challenges, which can directly contribute to our organization’s growth.
* **Technology Access:** I will gain firsthand insights into the latest technologies and product roadmaps, enabling us to stay ahead of the curve and maintain a competitive advantage.
* **Industry Leadership:** Participation in hands-on technology sessions, live demonstrations, and presentations from visionary leaders will provide actionable insights that we can implement to enhance our processes.

Below is a breakdown of the estimated costs for my attendance.

Registration cost: $ [Insert prevailing rate]
Airfare/Transportation: $
Hotel: $
Meals and expenses: $
Total Estimated Cost: $

After returning, I will provide a detailed recap, including an executive summary, key takeaways, and recommendations to leverage what I learned for our team’s benefit. I will also share conference materials with colleagues and other relevant personnel.

Thank you for considering my request. Please let me know if you need additional details or have any questions.

Sincerely,

[Insert your name here]